

Constitution of Crake Valley Croquet Club

1. NAME – The official name of the Club is **Crake Valley Croquet Club** (hereinafter to be referred to as “the Club”).
2. AIMS & OBJECTIVES: The aims and objectives of the Club are as follows –
 - To encourage the practice, promotion, development and participation of Association & Golf Croquet in Greenodd, South Lakes & the wider community.
 - To provide and maintain facilities for the playing of Croquet on the Club’s grounds.
 - To provide training and coaching to improve the standards of play of Club members.
 - To organise open and club competitive croquet games.
 - To organise teams to represent the Club in leagues and other competitions as the Committee shall decide.
 - To work with local, regional, and national bodies to encourage and develop the sport both at the Club and more widely.
3. MEMBERSHIP: Membership shall be open to all members of the community irrespective of ethnicity, nationality, sexual orientation, religion, beliefs, age, sex or disability except as a necessary consequence of the requirements of the game of Croquet. Children under the age of 16, attending the Club’s premises must be accompanied by the parent or guardian who shall be entirely responsible for them. For young people, age 16 or 17, a parent or guardian is to be entirely responsible for their conduct when attending all club activities.
 - The Committee shall have the power to suspend or exclude any member for contravention of this Constitution, documented rules or published codes of conduct that may exist at that time. The Club may also refuse, suspend, or expel from membership only for good and sufficient reason, such as conduct or character likely to bring the Club or Sport into disrepute.
 - The member shall have the right to appeal against the Committee decision made to members, decided by a majority vote.
 - Application forms for membership are available from the Club Secretary and may be completed on-line.
 - Any member wishing to resign from the Club must do so in writing or by email to the Secretary by the 31st of March, failing which, they may be liable for the ensuing year’s subscription. They must return any keys to the Secretary within 7 days of resignation.
 - Resignation shall be considered by the Committee within one calendar month of receipt and will be held as effective from the date of tendering.
 - Resignations will not be accepted if the member is financially indebted to the Club.

4. SUBSCRIPTIONS;

- Annual Subscriptions shall be become payable by 1st April each year, with the amounts being determined at the AGM.
- The Club will keep subscriptions at levels that will not pose a significant obstacle to people participating.
- In addition to Full Membership, other membership categories may be designated by the Committee with potential for reduced rate of subscriptions.
- Any member failing to pay by 1st May shall cease to be entitled to the rights and privileges of membership and may be expelled provided that notice has been sent at least twice to the member's last known email address informing him/her of the proposed action.
- Any New (does not include returning) members joining after 30th September and before 31st March shall be deemed to have paid their subscriptions for the following year.

5. THE CLUB COMMITTEE:

- The management of the Club shall be vested in a Committee that shall consist of the Chairperson, Treasurer and Secretary, who shall be Officers of the Club, together with as many additional members as are needed to run the Club effectively.
- Four elected Officers and/or Committee members are required for a quorum for a Committee meeting to take place.
- Committee meetings must be held at least three times per year.
- All the foregoing shall be elected at the AGM and remain in place until the conclusion of the AGM of the following year. Nominations should be received in writing by the Secretary at least 14 days before the AGM. Nominees should have a proposer and seconder, both of whom must be Full Club members.
- The Committee may co-opt as required additional members of the Club to be members of the Committee and may also appoint any member to be a member of the Committee to fill a casual vacancy. A co-opted Committee member has voting rights.
- The Committee has the power to establish sub-committees of Committee members and/or other persons, whether members or not, to advise the Committee on any aspects of the work of the Club.
- The Committee has the power to make, amend or rescind any of the by-laws of the Club.

6. ANNUAL GENERAL MEETING (AGM); The business of the AGM shall be:

- Held in the months of November to March as dictated by the practical circumstances applicable at that time.
- Held with a quorum of a minimum of 8 members (including Officers and Committee members).

- To receive and consider the report of the Club Committee (Chair & Secretary) for the preceding year and to discuss plans for the coming year.
- Receive the financial statements and the Treasurers Report.
- Elect the Officers and Committee for the following year.
- Consider any amendment to the constitution of which due notice has been given to all members. Any proposed changes to the constitution must be received by the Secretary at least 14 days preceding the meeting in order that all members shall have sufficient notice of the proposal.
- Transact any other notified business.
- At least 14 days notice shall be given to members of the date, venue, and agenda items for the AGM.
- All Full members of the Club at the meeting who are aged 18 years or more shall have one vote. In the case of an equality of votes the Chairperson will have a second, casting, vote. Voting shall be by a show of hands except where the Chairperson decides voting shall be by ballot.

7. EXTRA-ORDINARY GENERAL MEETING (EGM);

- An EGM may be called by the Committee or by a majority of the Full members of the Club to discuss changes to the Constitution or any other Club business too urgent to wait for the AGM.
- At least 14 days notice must be given to all members by email or in writing together with the motions to be discussed.
- Procedures for voting shall be as used for the AGM.

8. FINANCE;

- The financial year of the Club shall end 31st October.
- All funds belonging to the Club shall be deposited with a bank or building society in accounts that carry the Club title.
- Expenditure shall be in accordance with Committee approved spending levels and authority.
- All money raised by the Club shall be applied to further the aims and objectives of the Club and for no other purpose provided if nothing herein contained shall prevent the payment in good faith of reasonable and proper remuneration to any employee of the Club or the repayment of reasonable out-of-pocket expenses.

9. PROPERTY & FUNDS;

- The property and funds of the Club cannot be used for the direct or indirect private benefit of members other than reasonably allowed by the Committee and all surplus income or profits are reinvested in the Club.
- The Club may, in connection with the sports purposes of the Club, employ members and remunerate them for providing goods and services, on fair terms set by the Committee without the person concerned being present.

- The Club indemnifies the Committee and members acting properly during the running of the Club against any liability incurred in the proper running of the Club (but only to the extent of its assets).
- The Committee will have due regard to the law on disability discrimination and child protection.

10. WINDING UP / DISSOLUTION;

- Full members may vote to wind up the Club if not less than three quarters of those present and voting support that proposal, at a properly convened EGM.
- In the event of the dissolution of the Club, any of the assets remaining after the satisfaction of all debts and liabilities shall not be paid to or distributed among members of the Club, but shall be given or transferred to one or more of the following approved sporting or charitable bodies;
 - Another Club with similar sports purposes which is a Registered Charity and/or
 - Another Club with similar sports purposes which is a Registered CASC and/or
 - To the sport's national governing body (Croquet England) for use by them for related community sports.

11. ALTERATIONS TO THE CONSTITUTION; This Constitution may only be altered or repealed or added to by a resolution of not less than two thirds of the Full Members who are present and vote at an AGM or EGM convened for that purpose.

12. PRIORITY & REVISION HISTORY

- Interpretation of this constitution must be consistent with the statutory requirements for CASC's (which means Community Amateur Sports Clubs as first provided for by the Finance Act 2002).
- This Constitution was agreed by the Committee and formally adopted, following consultations with all members, at the EGM held 15th September 2023 and replaces the Clubs most recent Constitution dated 20th September 2018.

Signed –

CHAIRPERSON

Simon Robins

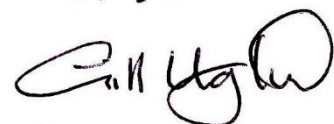


Date

15 Sept 2023

SECRETARY

Gill Uglow



Date

15 September 2023

TREASURER

Roger Coates



Date

15 Sept 2023